

## JOB APPLICANT'S PRIVACY STATEMENT

compliant General Data Protection Regulation

As part of any recruitment process, DVOKUT-ECRO Ltd. collects and processes personal data relating to job applicants, which include the following:

- your name, address and contact details, including email address and telephone number;
- details of your qualifications, skills, experience and employment history;

Data can be contained in application forms, CVs or resumes, obtained from your passport or other identity documents, or collected through other forms of assessment. Also we can collect personal data about you from third parties, such as references supplied by former employers.

Data will be stored in safe locations of data base and on other IT systems (including email).

DVOKUT-ECRO Ltd. has a legitimate interest in processing personal data during the recruitment process and for keeping records of the process. Processing data from job applicants allows us to manage the recruitment process, assess and confirm a candidate's suitability for employment and decide to whom to offer a job.

We process personal data to carry out obligations and exercise specific legal rights in relation to employment.

If your application is unsuccessful, DVOKUT-ECRO Ltd. will only hold your information for as long as is necessary to comply with our statutory and contractual obligations and in accordance with our legitimate interests as a data controller as well as in case there are future employment opportunities for which you may be suited.

You are free to withdraw your consent at any time and change your information or permanently delete it. Please do inform us about any changes so that we can ensure that it is up to date or deleted accordingly.

By sending us your CV, you are indicating your consent to process your personal details in the manner described above, by DVOKUT-ECRO Ltd.

You have the right to request a copy of the information we hold for you on our systems. Please note that we will not provide the following types of information in response to a data access request: Information about other people; Opinions given in confidence; Repeat requests or privileged information. Other types of information may also be exempt under data protection laws (e.g., data relating to the commission of offences or estimates of damages).

In case of data breach from our database we will inform all relevant persons and competent authorities within 72 hours of the offense, if it is obvious that the stolen data is stored in a way that may reveal the identity of the owner of the data.